



Quarterly Board Meeting

Centre81, Clydebank

November 17th 2019

Present:	Lisa Tausney	President/ West Scotland
	Jennifer Boyle	Vice President/ Central
	Victoria Bichener	Secretary
	Emma Davies	Mid Scotland and Fife
	Claire Mullen	Lothian
	Kendall Smith	North East (via telephone)
	Leanne Wrench	Highlands and Islands
	Madeline Jamieson	At-Large Director
	Katie Rutherford	At-Large Director
	Lynsey MacKenzie	Athlete Representative

The meeting began at 3pm.

Item	Topic
1.	Welcome and Introductions
	<p>Victoria Bichener (VB) welcomed everyone to the meeting and introduced the recently elected Board Directors:</p> <p>Leanne Caird – South Scotland Claire Mullen – Lothian Kendall Smith – North East Scotland Jamie Thomson – Glasgow Stacy Greer – At Large Katie Rutherford – At Large</p>
2.	Apologies
	<p>The Chair noted that apologies had been received from Leanne Caird and Sarah McNeill.</p>

3.	Local Area Representatives																				
	<p>VB informed the meeting that SportCheer Scotland will not require Local Area Representatives (LAR) once the membership programme has launched. There is no statutory requirement to have LARs, and the duties performed by LARs will transfer to the membership; i.e. to attend and hold voting rights at the Annual General Meeting.</p> <p><u>Discussion</u></p> <p>-Jennifer Boyle (JB) advised that a Local Representative has value in larger regions where a Regional Director requires the knowledge of a specific area. The board advised that in this case a SCS member may be approached to assist the Director.</p> <p>-Lisa Tausney suggested that LARs who have been active in their role receive a discount on their first year of membership.</p> <p>Proposal #1: The position of Local Area Representative will not be re-elected after the initial two-year term.</p> <p>Proposed: Victoria Bichener Seconded: Madeleine Jamieson <i>Proposal #1 was approved.</i></p>																				
4.	Allocation of Board Member Roles																				
	<p>JB outlined eight officer roles. Each Director would be assigned an area to focus and develop. The Officer is not required to complete all of the tasks relating to her role; she is permitted to delegate and assign tasks as necessary.</p> <p>The roles were assigned as follows:</p> <table border="1" data-bbox="480 1205 1321 1559"> <tr> <td>Adaptive Abilities/ Special Olympics</td> <td>Emma Davies</td> </tr> <tr> <td></td> <td>Leanne Wrench</td> </tr> <tr> <td>Awards/ Athlete Development</td> <td>Jennifer Boyle</td> </tr> <tr> <td>Communications</td> <td>Madeline Jamieson</td> </tr> <tr> <td></td> <td>Katie Rutherford</td> </tr> <tr> <td>Ethics</td> <td>Clare Mullen</td> </tr> <tr> <td>Education</td> <td>Stacy Greer</td> </tr> <tr> <td></td> <td>Lisa Tausney</td> </tr> <tr> <td>Membership</td> <td>Victoria Bichener</td> </tr> <tr> <td>Technical</td> <td>Lynsey MacKenzie</td> </tr> </table> <p>Action: -Victoria Bichener will contact Board members not in attendance for their preferred role.</p>	Adaptive Abilities/ Special Olympics	Emma Davies		Leanne Wrench	Awards/ Athlete Development	Jennifer Boyle	Communications	Madeline Jamieson		Katie Rutherford	Ethics	Clare Mullen	Education	Stacy Greer		Lisa Tausney	Membership	Victoria Bichener	Technical	Lynsey MacKenzie
Adaptive Abilities/ Special Olympics	Emma Davies																				
	Leanne Wrench																				
Awards/ Athlete Development	Jennifer Boyle																				
Communications	Madeline Jamieson																				
	Katie Rutherford																				
Ethics	Clare Mullen																				
Education	Stacy Greer																				
	Lisa Tausney																				
Membership	Victoria Bichener																				
Technical	Lynsey MacKenzie																				
5.	Annual General Meeting 2020																				
	<p>SCS statutes state that the AGM should be held in a different Scottish region each year. Emma Davies (ED) nominated Mid Scotland and Fife to host the 2020 AGM.</p> <p><u>Discussion</u></p> <p>-MJ suggested that running a Clinic or Awards night alongside the AGM would make attendance more beneficial to attendees.</p>																				

	<p>Action: -Emma Davies will book a venue for the AGM and provide an update to the Board.</p>
6.	<p>Location of Board Meetings</p> <p>VB asked the meeting if any present would prefer to change the location from Centre81.</p> <p><u>Discussion</u></p> <p>-Leanne Wrench (LW) and MJ indicated that they would be unable to attend a secondary venue due to their coaching commitments to Team Scotland. -JB added that the location is not central but convenient for those volunteering as either Team Scotland coaches or management. -LT informed the meeting that there are six Team Scotland volunteers on the SportCheer Scotland board. -Clare Mullen (CM) added that while it took her 1.5 hours to attend, she was happy for the location to remain the same. Should she be unable to commit the time in future she intends to participate via Skype or telephone.</p> <p>Proposal #2: Quarterly Board Meetings will remain at Centre81 while it is convenient for the majority and will be reassessed as required.</p> <p>Proposed: Leanne Wrench Seconded: Jennifer Boyle <i>Proposal #2 was approved.</i></p>
7.	<p>SportCheer Scotland Office Space</p> <p>LT updated the Board that SCS and Team Scotland have been using the office at Centre81 without contributing to the rent. The office currently stores Team Scotland equipment, props, uniforms and files.</p> <p>Proposal #3: SportCheer Scotland will contribute to the rent for the Centre81 office.</p> <p>Proposed: Lisa Tausney Seconded: Clare Mullen <i>Proposal #3 was approved.</i></p> <p>Action: -Sarah McNeill (SM) will draft a financial proposal to be presented at the next Board meeting.</p>
8.	<p>SportCheer Scotland Tumbling Coaching Course</p> <p>VB welcomed guest speaker Scott MacCormack (SMC) to the meeting. The proposal was distributed.</p> <p>SMC informed the meeting that the course aims to enhance tumbling coaching knowledge through practical, hands-on demonstrations. The course will provide coaches with skill-specific conditioning as well as how to maximise productivity of</p>

	<p>tumbling classes. The intended structure is a two-day workshop focussing on levels 1-2 on the first day and 3-5 on the second.</p> <p><u>Discussion</u></p> <p>-LT noted that the course will highlight <i>how</i> to coach tumbles, as opposed to credentialing those who are already proficient tumble coaches.</p> <p>-Katie Rutherford (KR) enquired whether the course could be made longer to be more in depth per level.</p> <p>-LW advised that dance coaches would benefit from the inclusion of coaching aerial skills.</p> <p>Proposal #4: SportCheer Scotland will work with Scott MacCormack to deliver a practical tumbling coaching course.</p> <p>Proposed: Victoria Bichener Seconded: Emma Davies <i>Proposal #4 was approved.</i></p> <p>Action:</p> <p>-Education Officers Lisa Tausney and Stacy Greer, with input from Scott MacCormack, will develop a proposed course structure to be delivered at the next Quarterly Board Meeting.</p>
9.	Committee Updates
a.	<p>Ethics</p> <p>The Ethics Committee has nothing to report.</p>
b.	<p>Coach Education</p> <p>The Coach Education Committee has nothing to report.</p>
c.	<p>National Team</p> <p>JB updated the Board on the progress of the 2019-2020 National Teams. Team Scotland have implemented several changes to the management structure, most notably the recruitment of Convenors for each discipline. So far, this improvement has led to a smoother operation than in previous years.</p> <p>JB thanked the board for providing feedback to the National Team Committee after the conclusion of the 2018-2019 season.</p> <p><u>Discussion</u></p> <p>Athlete Representative Lynsey MacKenzie (LM) agreed that Team Scotland has been more organised this year and that athletes appreciated the welcome pack provided at the start of the year.</p>
10.	IASF World Championships

	<p>LT advised that SCS had been contacted by SportCheer UK (SCUK) to request feedback from Scottish teams participating at the IASF World Championships. The question is whether any teams are affected by the rule stating that the number of athletes competing may not exceed the number that performed at the bid-qualifying event.</p>
	<p>Proposal #5: SportCheer Scotland will advertise for teams attending the 2020 IASF World Championships to contact SportCheer Scotland directly and enquire if these teams are affected by the rule in question.</p> <p>Proposed: Victoria Bichener Seconded: Leanne Wrench. <i>Proposal #6 was approved.</i></p> <p>Action: -Communication Officers Madeline Jamieson and Katie Rutherford will promote the appeal for Worlds' Teams to contact SportCheer Scotland through the Social Media Channels. The relevant information will be relayed to SportCheer UK.</p>
11.	Movement of Team Scotland Athletes Between Allstar Teams
	<p>VB explained that a complaint had been received regarding the movement of Team Scotland athletes between programmes affiliated to Team Scotland. National team athletes are required to remain with their competitive programme throughout their contract with Team Scotland, however, these athletes moved following the end of the season.</p> <p><u>Discussion</u></p> <p>-LT confirmed that no Team Scotland coach should approach an athlete with regards to said athlete moving between programmes and confirmed that SCS do not have the authority to restrict the movement of athletes between programs after the contracted season with Team Scotland, but should take steps to discourage it.</p> <p>-Kendall Smith (KS) contributed that as a 2018/19 National Team member she witnessed no coach attempt to influence an athlete to move program.</p> <p>-JB proposed that a policy restricting athlete movement is incorporated within SCS membership terms and conditions.</p> <p>-LT furthered that athletes could be given a six month ban on competing if the athlete has transferred from one programme to another.</p> <p>Proposal #6: Provisions restricting and discouraging the movement of athletes will be included within the SportCheer Scotland Membership Scheme.</p> <p>Proposed: Lisa Tausney Seconded: Jennifer Boyle <i>Proposal #6 was approved.</i></p> <p>Action: -Jennifer Boyle will contact the National Team Manager to remind coaches of rules regarding athlete recruitment and of advertising their own programme at Team Scotland training or to Team Scotland athletes.</p>
12.	A.O.B.

	None were received.
13.	D.O.N.M.
	The next meeting will be held Sunday, 12 th January.

The meeting was ended at 17:10.