



## Quarterly Board Meeting

Video Conference via Zoom

3pm – September 13<sup>th</sup> 2020

Present:	Lisa Tausney	President/ West Scotland
	Jennifer Boyle	Vice President/ Central Scotland
	Victoria Bichener	Secretary
	Sarah McNeill	Treasurer
	Leanne Caird	South Scotland
	Claire Mullen	Lothian
	Kendall Smith	North East Scotland
	Stacy Greer	At-Large Director
	Madeline Jamieson	At-Large Director

Item	Topic
<b>1.</b>	<b>Welcome and Introductions</b>
	Victoria Bichener (VB) welcomed everyone to the meeting.
<b>2.</b>	<b>Apologies</b>
	The Chair noted that apologies had been received from Emma Davies, Nicola Hamilton and Lynsey MacKenzie.
<b>3.</b>	<b>Membership Scheme Update</b>
	VB updated the Board on the development of a SportCheer Scotland membership scheme and thanked all who had provided feedback throughout the drafting process.
	1. Membership Launch

	<p>The intended launch date for SportCheer Scotland membership was August 1<sup>st</sup> to coincide with the beginning of the competitive cheerleading season. With disruptions caused by the Coronavirus (COVID-19) pandemic this has been postponed until October 1<sup>st</sup> and the membership fee will be reduced by a third. The pricing structure was agreed at £35 club, £14 associate, and athlete registration £3.</p> <p>2. Insurance</p> <p>VB had contacted multiple sports insurance brokers specialising in providing insurance to national governing bodies. Only one insurance provider - Aviva – would underwrite a personal accident policy for cheerleading, therefore each insurance broker quoted SCS the same price. Bluefin Sport responded with a quotation on the earliest date and with prior knowledge of the requirements of cheerleading, therefore was nominated as insurance broker to SCS.</p> <p><u>Quotation Summary</u>  Insurer: Aviva Insurance Limited  Insurance Broker: Bluefin Sport  Annual Cost: £1170</p> <p>The quotation was based on 500 members: SCS will pay a further £2 per person for each individual over this threshold.</p> <p><b>Proposal #1: To approve Bluefin Sport as the insurance provider for SportCheer Scotland.</b></p> <p><b>Proposed: Victoria Bichener</b>  <b>Seconded: Jennifer Boyle</b>  <i>- Proposal #1 was approved.</i></p> <p>3. Athlete Registration</p> <p>VB put forward that clubs should inform SCS of their total athlete numbers but would not be required to provide a full roster. This was intended to lessen the administrative task of processing athlete data in the initial year of membership.</p> <p><u>Discussion</u></p> <p>JB questioned how athletes could be insured under the SCS insurance policy if each is not individually registered. Clare Mullen (CM) suggested the use of an online registration system to be completed by the athlete or parent that linked directly to the membership database.</p> <p><b>Action:</b>  <b>-Victoria Bichener and Jennifer Boyle will research methods of online registration and provide an update to the Board.</b></p>
4.	<b>Athlete Transfer Process</b>
	Ethics Officers CM and Sarah McNeill (SM) have drafted an Athlete Transfer Process in response to a complaint relating to athlete movement.

	<p>The athlete transfer process intends to codify a formal process in which an athlete can move between programmes in a manner that is respectful to all parties. The process will be mandatory in all instances where a Team Scotland coach is involved, or the programme of an SCS Director or Officer.</p> <p><u>Discussion</u></p> <p>LT requested that greater input be allowed from the former coach of an athlete transferring between programmes; this may be in the form of an official declaration that the athlete does not have any club fees outstanding or team uniforms to be returned.</p> <p>Nicola Hamilton (NH, via email) suggested that a cool-off period be imposed on an athlete that has moved programme; LT offered that other competitive sports with a similar clause impose a 3 month non-compete. CM furthered that without SCS sanctioned events that there would be no way to enforce this policy, though it may work as a deterrent to athletes considering a move in the middle of the competitive season.</p> <p>Kendall Smith (KS) contributed that she had knowledge of American programmes imposing a \$100 fine on athletes moving between cheerleading programmes mid-season. It was recognised that although such a fine may not be enforceable in practice, the threat of a financial sanction may encourage an athlete to remain with their programme until the end of the competitive year.</p> <p>NH suggested that SCS could reach out to coaches for input on this topic. LT responded that without a membership of affiliated programmes that there is no avenue to fairly allow the input of all Scottish coaches. The role of a Director is to communicate discussion topics with coaches before meetings so that their opinions are represented, therefore Regional and At-Large directors will be reminded to correspond regularly with local coaches and programmes.</p> <p><b>Actions:</b>  <b>-Clare Mullen and Sarah McNeill will update the Athlete Transfer Policy.</b>  <b>-Jennifer Boyle will contact the International Cheer Union to enquire about the approach to athlete movement by USACheer.</b></p>
<b>5.</b>	<b>SportScotland Recognition</b>
	<p>VB provided an update to the Board on the application for SportScotland recognition. In August 2020 SCS completed its two-year probationary period as national governing body. As part of the application process SCS is required to demonstrate that there is greater than 500 affiliated athletes participating in cheerleading, therefore the application will be submitted immediately following membership numbers exceeding this threshold.</p> <p>JB gave further information on the criteria required in the application. Categories include:</p> <ol style="list-style-type: none"> <li>1. A description of the sport of cheerleading;</li> <li>2. The history of SportCheer Scotland;</li> <li>3. Affiliation to international cheerleading governing federations;</li> <li>4. Constitutional structure of SportCheer Scotland;</li> <li>5. Influence over both members and organisations of which it is a member.</li> </ol>
<b>6.</b>	<b>SportCheer Scotland Elections</b>

	<p>Elections for all available board positions will be held at the Annual General Meeting in January 2021. An update on the date and place of the meeting has been requested from Emma Davies (ED).</p> <p>A representative of each committee will be asked to prepare a report for the AGM.</p> <p><u>Discussion:</u>  JB asked whether nominees for board positions will be required to be members of SportCheer Scotland. VB clarified that it is written in the statutes of governance that applicants must be members of SCS.</p> <p>LT expressed concern that current Coronavirus (COVID-19) restrictions will limit capacity in the meeting venue. CM responded that spaces to attend in person could be allocated on a first come first served basis, with video conferencing options made available.</p> <p><b>Actions:</b>  - <b>Victoria Bichener will work with Emma Davies to organise the 2021 Annual General Meeting.</b></p>
7.	<b>Committee Updates</b>
a.	<p><b>National Team</b></p> <p>JB provided an update from the National Team Committee (NTC), noting several points:</p> <ol style="list-style-type: none"> <li>1. The NTC intends for Team Scotland to attend the 2021 ICU World Championships and that training will resume in October.</li> <li>2. A number of athletes have withdrawn from Team Scotland 2021 therefore team coaches will be given the option to either open those places for external selection or proceed with a smaller team.</li> <li>3. Athletes will not be required to purchase additional team training uniforms beyond a 2021 t-shirt; therefore, merchandise income will be reduced.</li> <li>4. A Scottish programme has accepted the bid to represent Scotland in Junior Pom, Jazz and Hiphop at the 2021 ICU European Championships.</li> </ol>
b.	<p><b>Ethics</b></p> <p>The Ethics Committee has nothing further to report.</p>
c.	<p><b>Coach Education</b></p> <p>LT advised the Board that the SCS Tumbling Coaching Course had been delayed due to COVID-19 restrictions.</p> <p><u>Discussion</u></p> <p>Madeline Jamieson (MJ) suggested that an online coach credentialing course be run to benefit coaches as they return to classes.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- <b>Lisa Tausney will liaise with Scott MacCormack to finalise the SCS Tumbling Coaching Course so that it can be launched when restrictions on sport are lifted.</b></li> <li>- <b>Stacy Greer will coordinate an online ICU credentialing course.</b></li> </ul>

8.	<b>A.O.B.</b>
	<p>1. CM proposed that a financial report could be delivered at each quarterly board meeting.</p> <p><b>Proposal #2: To require a financial report at each meeting of the Board of Directors.</b></p> <p><b>Proposed: Clare Mullen</b>  <b>Seconded: Victoria Bichener</b>  <i>- Proposal #2 was approved.</i></p> <p>2. JB proposed that a Coronavirus Response Committee be created to address the ongoing pandemic and its implications to the Scottish cheerleading community.</p> <p><b>Proposal #3: To establish a Coronavirus Response Committee.</b></p> <p><b>Proposed: Jennifer Boyle</b>  <b>Seconded: Lisa Tausney</b>  <i>- Proposal #3 was approved.</i></p> <p>3. VB suggested that a Membership Committee be established to assist with processing club applications and athlete data.</p> <p><b>Proposal #3: To establish a Membership Committee.</b></p> <p><b>Proposed: Victoria Bichener</b>  <b>Seconded: Kendall Smith</b>  <i>- Proposal #3 was approved.</i></p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- <b>Madeline Jamieson and Katie Rutherford will advertise the new committees on SCS social media pages.</b></li> </ul>
9.	<b>D.O.N.M.</b>
	The next meeting will be the Annual General Meeting in January 2021.

**The meeting ended at 16:45.**